



New Jersey Schools Insurance Group  
6000 Midlantic Drive, Suite 300 North  
Mount Laurel, New Jersey 08054  
www.njsig.org

BOARD OF TRUSTEES MEETING  
Wednesday, November 17, 2021  
6000 Midlantic Drive, Suite 300 North, Mount Laurel, NJ  
Meeting 10:00 a.m.

## NOVEMBER AGENDA

### PUBLIC SESSION

#### *ITEM #*

1. Call to Order

In accordance with the Sunshine Law and N.J.S.A. 10:4-10, due notice of all pending meetings was given to the *Atlantic City Press*, *Newark Star Ledger*, and *Trenton Times* on July 28, 2021. Copies of these notices are on file with the New Jersey Secretary of State.

2. Roll Call

Stephanie Brown, Ed.D.  
Richard J. Casey  
Christopher Carrubba

Irene Le Febvre  
Joseph Meloche, Ed.D.  
Steven K. Robinson

Christopher Russo, Ed.D.  
Josephine Sharpe  
Dana Sullivan

3. Acceptance of the public and executive session minutes for October 20, 2021.

4. Public Participation - Opportunity for public to address the NJSIG Trustees regarding specific agenda items. Each person will have five minutes to speak.

5. Sub-fund Liaisons - Reports/Comments

6. Reports:

A. Executive Director Report  
B. Accounting/Finance Report  
C. Underwriting Report

Jill Deitch  
Michele Carosi  
Claire King

- |  |                   |
|--|-------------------|
| D. Claims Report   | Sherwin Archibald |
| E. Information Technology Report                                       | Jeff Cook         |
| 7. Discussion Items:   |                   |
| A. NJSIG Investments/Wilmington Trust                                  | Wilmington Trust  |
| B. Trustee nominations   | Jill Deitch       |
| C. COVID-19 21/22 refund checks/credits – update                       | Jill Deitch       |
| D. Reinsurance - cyber update  | Jill Deitch       |
| 8. Action Items:   |                   |
| A. Cash Management and Investment Plan<br>(NJSIG No. 1121-1)           | Michele Carosi    |
| B. Checking accounts and new claims ratification<br>(NJSIG No. 1121-2) | Michele Carosi    |
| C. Contracting:  |                   |
| a. Vision benefit services<br>(NJSIG No. 1121-3)                       | Jill Deitch       |
| b. Insurance brokerage services<br>(NJSIG No. 1121-4)                  | Jill Deitch       |
| 9. New Business  |                   |
| 10. Executive Session  |                   |

**EXECUTIVE SESSION**

**EXECUTIVE SESSION RESOLUTION**

WHEREAS, N.J.S.A. 10:4-6 et. seq., (“the Open Public Meetings Act”), authorizes public entities to meet in executive session under certain circumstances; and

WHEREAS, the Open Public Meetings Act requires that the Group adopt a resolution at a public meeting to go into private session; now, therefore,

BE IT RESOLVED by the Board of Trustees of the New Jersey Schools Insurance Group that it is necessary to meet in executive session to discuss certain items involving:

- A. Litigation; and/or
- B. Matters involving attorney client privilege; and/or

- C. Matters involving pending contract negotiation; and/or
- D. Matters involving terms and conditions of employment of current public employee

BE IT FURTHER RESOLVED that any discussion held by the Board of Trustees which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Trustees will not return to open session to conduct business at the conclusion of the executive session.